

## **Student Assistant (m/f/o) (Administration/Social Media) for the Professorship of Family Business Culture and Ownership, Prof. Dr. Melanie Richards**

To support our Team, we are looking for a Student Assistant (m/f/o) from October 2025 onwards to support our new Professorship of Family Business Culture and Ownership in administration, as well as social media and website support.

You should bring this with you:

- Independent and flexible working style
- Reliability
- Creativity
- Team spirit
- Studying at the TUM School of Management

Your activities:

- Take over administrative responsibilities among the professorship
- Assistance in coordinating and running research and teaching activities
- Creation of material for lectures, events, workshops, and seminars
- Support our web and social media presence and report our events
- Support in exam supervision

What we offer:

- A wide range of exciting and varying tasks
- The opportunity to be part of the development of a new professorship
- Young and dynamic team with flat hierarchies
- Flexible working hours in coordination with the team
- Own office space in Augustenstraße 44 next to the Main Campus

We look forward to receiving your application with a CV and your latest Transcript of Records. Please send your application documents by e-mail to [tina.schoenfeld@tum.de](mailto:tina.schoenfeld@tum.de). If you have any questions, do not hesitate to contact us.

People who have a disability will receive preferential treatment if they are essentially equally qualified.

Notes on data protection:

As part of your application for a position at the Technical University of Munich (TUM), you provide personal data. Please note our data protection information pursuant to Art. 13 Data Protection Basic Regulation (DSGVO) on the collection and processing of personal data in connection with your application. By submitting your application, you confirm that you have taken note of the TUM's data protection information.